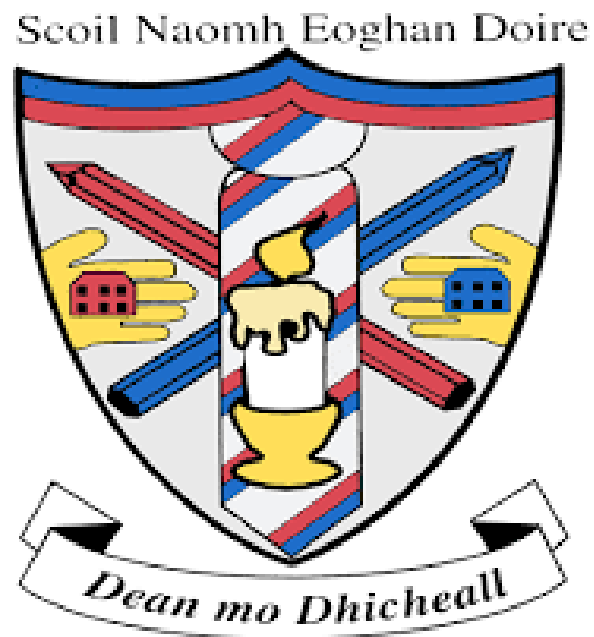


St Eugene's Nursery Unit



Toileting Procedures
September 2022

St Eugene's Nursery Unit

Changing of Children's Clothes and Toileting Procedures

Children's clothes will only be changed if they:

- become wet whilst playing at the water or messy activities.
- are sick.
- have a toilet accident (staff will, at all times, respect a child's privacy and cultural beliefs and encourage independence and good hygiene).
- are in unsuitable clothing e.g. too hot or cold.
- other reasons - where staff deem it is in the best interests of the child to have a change of clothing e.g. child falling in the playground, resulting in a cut knee/torn tights.

Procedures

Staff will comply with the Child Protection and Safeguarding Policy's Code of Conduct. Students on placement/volunteers will not be assisting your child.

Children will be encouraged to ask for help with a toileting issue/other wet or soiled clothes issue in an atmosphere of trust. The staff will provide reassurance, involving physical comforting where necessary, to a distressed child. In the case of a child being very distressed, the staff will make them as comfortable as the child will allow and the parent/guardian will be contacted immediately.

The child will be encouraged, where possible, to be independent e.g. taking off wet/pulling on dry clothes themselves with encouragement from a member of staff.

Parents are asked to provide a clean change of clothes in the child's blue bag.

Wet/slightly soiled clothes will be put in a plastic bag for parent to collect at home time. Very soiled clothes are usually disposed of e.g. a pair of underpants.

Parents/guardians will be informed of the incident at home time.

In the event of a toileting incident etc, the following procedures will be adhered to:

- Teacher or Nursery Assistant, only, will change the child.
- The member of staff giving assistance will discreetly inform the other staff in the classroom that she is assisting a child in the toilet.
- The main bathroom door remains open at all times.
- The cubicle door will be left ajar, so as not to compromise the child's privacy.
- The child will be encouraged to change him/herself.
- If this is not possible, the teacher will seek the permission of the child to help.

Parental Co-Operation

Please keep your child's change bag supplied with clothes, especially after they have had an accident. It is important to remember to replace the clothes that were used.

When clothes are not available and they are provided by the Nursery, we would be very grateful that they are washed, dried and returned to the Nursery at your earliest convenience.